

**Meeting Summary**  
**SWFRPC Technical Stakeholders Committee**  
**Regional Component of LeeTran VCLI Grant Project**  
**January 27, 2014**

A meeting of the SWFRPC Technical Stakeholders Committee for coordinating the regional component of LeeTran VCLI grant project was held on January 27, 2014, at the Southwest Florida Regional Planning Council offices in Fort Myers, Florida.

**Attendees:**

Julia Davis	Omnibus Innovations Group, appearing on behalf of GoodWheels
Wayne Gaither	LeeTran Planning Department
Paul Goyette, Deputy Director	LeeTran Fixed Route Division
Jose Toledo	SWFL Works
Linda Hafner, Director	United Way 211
Deborah Reardon	SWFL Works
Jerry Conway	Disabled American Veterans (DAV)

**Staff**

Jennifer Pellechio	SWFRPC
Tim Walker	SWFRPC

**Agenda Item #1: Welcome and Introductions**

Meeting called to order by Jennifer Pellechio at 3:05 pm; attendees introduced themselves.

**Agenda Item #2: Meeting Summary of December 9, 2013 Meeting**

Meeting summary distributed.

**Agenda Item #3: Overall Project Update from LeeTran Perspective, Mr. Wayne Gaither**

Mr. Gaither provided a presentation update on project status. He expressed that the project was at the halfway point. He then explained the connection with the 211 system was delivered. The project was broken into three main components – development of regional services starting in Lee County and branching out to other areas.

Mr. Walker expressed that FDOT has a link that shows the different providers throughout the State of Florida.

**Agenda Item #4: Planning Efforts for Regional Coordination Study - Ms. Margaret Wuerstle**

**a. Project Portal - Updates**

Staff explained that documents on the project portal are being updated periodically, and to check portal periodically for updates. The survey will be removed as this portion of the project is completed. The maps will continue to be posted as revisions are made.

**b. Outreach – Jennifer Pellechio: Described outreach to date.**

Staff explained that the outreach is complete, thanked the partners for their efforts throughout this process.

a. Phone Interviews Versus Face Time

Staff expressed that the list is update-to-date on the portal as it relates to outreach.

b. Nontraditional Sites

Staff reviewed the list of sites.

c. Survey findings To Date

Staff reviewed the handout summarizing survey findings to date.

Discussion ensued.

**c. Transportation Analysis: Assets, Gaps & Needs**

a. Revised Maps - Tim Walker had no changes to the maps since the last meeting.

**d. Outline of Study**

Staff reviewed the outline and expressed that all the information will be posted on the web portal.

a. Review Plan Timeline

Staff expressed that this timeline is subject to change and the document will be provided in multiple formats for committee members to review the plan. The public outreach will involve our partners to share the information.

Ms. Davis expressed that the MPOs utilize the public libraries for outreach. She also asked for the footnotes that describe Julia in the current plan be removed.

**e. Infrastructure Access Pointes determined by Survey Results to assist with Recommendations**

a. Discussion on Lee County Kiosks Locations

Mr. Gaither explained the hardware component of the project and expressed that potential locations for the Kiosks are as follows: Rosa Parks, Edison Mall and the VA center.

**Committee recommendation: Identify linkages between public/private transit providers in order to reduce their trips and shorten travel time.**

Discussion ensued.

**Agenda Item #5: RPC Annual Report Video**

Staff showed the annual report video.

**Agenda Item #6: Questions, Comments, Concerns**

Miscellaneous comments and recommendations:

Mr. Jerry Conway was welcomed to his first meeting.

Mr. Gaither explained briefly the overview of the project as discussed in item #3. He noted that it was regional in scope.

The master outreach list is a great resource and is provided on the portal.

**Agenda Item #7: Next Meeting, Monday March 10, 2014**

**Agenda Item #8: Adjournment**

Meeting adjourned at 3:45 pm